



ACA Reporting Service Available

For the current tax year, R&L is again offering to assist clients who meet the IRS requirements to file information forms related to your full-time employees' offer of health insurance.

If you are not already using a human resources module that will accomplish this, CDK Personnel or similar, this ACA Reporting Service/Software will assist you with your obligations. If you are an Applicable Large Employer, and choose to utilize the web-based ACA application, the required 1095-C's and summary 1094-C will be filed electronically as required for the current tax year.

R&L has also created a monthly upload that may be utilized to populate certain employee census information and contains hours as recorded in R&L's payroll system. Files created in R&L's payroll system will be made available and imported into the ACA System to assist with your reporting requirements. An Applicable Large Employer set-up fee (for new clients on the Service) and for all users, monthly and per-employee fees will apply. A user agreement (*R&L General Terms and Conditions*) must be executed and is accompanying this communication. If you used the Service last year, there is no employer set-up charge for this year.

Of course R&L is not able to offer advice on any aspect of the Affordable Care Act, and although we provide basic operational/navigational support for the software, much insurance detail will be required to be input into the system by the employer/user that will indicate to the IRS and to the employee the appropriate codes, amounts and options on a monthly basis for each applicable employee.

On the following page is some additional technical information and basic pricing.

Please feel free to contact R&L at 908.479.1995 if you would like additional information, or if we can help in any way.

908.479.1995 mypayrollreports.com

Additional Information:

Reporting Service website was built using Microsoft's Silverlight technology. It is a web based application that requires the Silverlight plugin for access. While Silverlight allows the application to run across browsers and operating systems, it does have limitations. It will only run on the latest version of Google Chrome if a flag within the browser is set. Even with that work around, Google will end support for Silverlight in the near future. There are currently no plans to end support for Internet Explorer, Firefox or Safari on the Windows operating system, or Safari on the Mac OS that we are aware of. Reporting Service will not run on a tablet or smart phone at this time.

Sub-License FEES:

Setup Fees (New ACA Client Only)

1. Setup fees per Applicable Large Employer ("ALE"):
\$500.00 per ALE Member setup, up to 500 employees
\$800.00 per ALE Member setup, 501 to 1000 employees

2. Monthly fees Per Employee Per Month ("PEPM"):

first 1-5,000 employees in the system/per month \$1.50 PEPM

- PEPM charge includes electronic version of 1095-C for employee distribution.
- PEPM charge includes electronic filing of company 1094-C and company 1095-C forms with the IRS.
- \$2.00 surcharge for each 1095-C paper copy
- Any employee that receives a 1095-C form will be charged for each month of the year if they were not charged previously for that month.
- Self-Insured Fees (6055 Reporting):
 - \$3.00 per employee that requires (6055 Reporting) Part III of 1095-C Form. To be determined and billed at end of the filing year.
- Additional 1095-C charges to be determined and billed at the end of the filing year.
- All support will be billed at \$50 per hour / minimum of 1 hour
- Training and refresher training; \$100 per hour / minimum 1 hour
- \$20 Monthly Payroll Data File: creation / posting to mypayrollreport.com / upload to ACA Reporting Service
- An additional \$2 charge will be imposed for each form filed with New Jersey. The cost of the new service covers upgrades, system maintenance and the tax filings. Charges will be included on your end of year invoices for 2020, after federal forms have been submitted for processing.